

School Safety Initiative

TEACHER

Before

- Hold classroom discussions
- Practice drills
- Hold hazard hunts, correct hazards where possible
- Appoint two student monitors
- Prepare class lists and identification tags with name, parents name, teachersname and address.

During

- Talk calmly to reassure students
- Review evacuation procedures.
- Help children to DROP COVER HOLD

After

- Instruct students to evacuate lead class to the designated safe place or open ground
 - Be prepared to choose alternative escape route in case of fire or exit blockage
 - Take class list, I.D. tags, and first aid kit
 - Administer first aid, if necessary
 - Do not re-enter the building unless instructed by the principal
 - Write I.D. information on foreheads of primary and injured children, if tags not available
 - Reassure students
 - Remind students that parents may be delayed in calling for them
 - Encourage students to talk about their fears and anxieties.
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