Job Description:
School Trainer

ABOUT SEEDS
SEEDS is a not-for-profit organization that helps make communities resilient through comprehensive interventions in the areas of disaster readiness, response, and rehabilitation. Since 1994, the organization has worked extensively on every major disaster in the Indian subcontinent, integrating locally-based approaches to build the long-term resilience of the communities it serves. As SEEDS looks at completing 26 years of outstanding service to humanity, it is re-anchoring its approach to building resilience through innovation.

RESPONSIBILITIES
- Mobilize school students and Teachers.
- Mobilize neighbourhood community.
- Formation of school clubs and strengthening activities.
- Formation of youth clubs around neighbourhood
- Liaison with children club and Youth club
- Field Visits
- Orientation sessions on don and don’t, Wash, any other specific theme – school and community based on the school safety and preparedness methodology
- Development of school Disaster Management Plans and Evacuation Plans
- Coordinate with life Savings Skills trainer and Wash officer for undertaking activities related to Life savings and WASH activities
- Maintenance of records pertaining to activities on field
- Facilitation for capacity building and training workshops
- Documentation
- Generate Periodic reports

Candidate must have following Professional experiences / qualifications:
- XIIth Pass certificate
- Minimum 3 years of professional experience in mobilization, children interaction, community interactions
- Ability to strongly infuse, track and analyse impact
- Ability to coordinate with stakeholders
- Ability to deliver, coordinate inputs and activities and liaise with external stakeholders
- Candidate must decisive, action-oriented, and able to manage deliverables effectively in an ambiguous environment
- Good verbal communication skill
- Ability to do documentation of the task assigned
- Good interpersonal skills: the ability to communicate clearly and effectively at all levels, considering cultural and language difficulties.

**We value**
- Ability to make considered and effective decisions and take clear action to address issues
- Attention to detail to spot challenges and opportunities
- Ability to collaborate with teams in a multi-cultural, multi-disciplinary environment
- Strong analytical and persuasion/negotiation skills, with the ability to influence, negotiate, motivate, advocate, and resolve conflict
- Ability to succeed in often interrupt-driven, ambiguous, and highly flexible environments
- Ability to work and deliver independently as well as be part of a team

**Location**
East Delhi, India

**Travel**
Willing to travel up to 20% of the time

**Term**
2 years (renewal)

**How to Apply**
Candidates with a passion to work in the humanitarian sector and with the above qualifications and experience may apply to joinus@seedsindia.org with the subject “School Trainer- East Delhi” in SEEDS latest by 28th February 2021. We are an equal opportunity employer and value diversity at our organisation. Please mention your current and expected salary, and joining time required.

For information about the organisation, visit us at www.seedsindia.org.